

RINK MONITOR DUTIES

- Check in Skaters
- Collect walk-on fees
- If anyone uses a punch card for walk-on ice, please indicate this on the schedule and initial or mark - cash or check and place it in an envelope in the grey box
- If someone purchases a “Punch Card” be sure to record the name, card #, date, and cash or check # on the card and in the back of the monitor book. Money goes in the grey box
- Do NOT write names on the schedule ahead of time for walk-on-ice, unless I am notified and payment is made. I will then fill in the schedule in the book
- Do not cross off names on the schedule in the monitor book. If a skater is absent, it is up to the skater to inform their coach they will be gone
- Be sure to check who should be coming off the ice at the end of their session and who stays on. It is part of your responsibility to ask skaters to leave the ice or question why they are on the ice if not on the schedule. Sometimes, lesson times overlap into the next session and I will try to have that noted
- Skaters check with your coaches for lesson times and please indicate on your Ice Contract form if you will be overlapping into another time or level for your lesson. I need to know this for the schedule
- If the person relieving you does not show up to monitor, please check in the next group of skaters and if possible, ask a parent from that group to oversee the monitor duties.
- Be available to anyone if help is needed
- If, for any reason, you are unable to work the session you are scheduled for, it is your responsibility to find a replacement for yourself
- Limit of 12 skaters for GOLD ice
- Limit of 12 skaters for SILVER ice
- Limit of 15 skaters for BRONZE ice
- Limit of 15 skaters for OPEN ice

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